



Republic of the Philippines  
**Department of Education**  
 REGION IV- A CALABARZON  
 CITY SCHOOLS DIVISION OF CITY OF TAYABAS

**REQUEST FOR QUOTATION (RFQ)**

<b>Name of Company</b>	Date: <b>April 25, 2025</b>
	RFQ No.: <b>2025-04-056</b>
	PR No.: <b>2025-04-0056</b>
	ABC: <b>P 134,400.00</b>
<b>Complete Company Address</b>	PHILGEPS Ref. No.: <b>11995958</b>

**To Whom It May Concern:**

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **May 2, 2025** at **9:00 am** to the address listed above.

**GENERAL CONDITIONS**

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
  - PHILGEPS Registration Certificate
  - DTI or SEC
  - Mayor's/Business Permit
  - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 

**Your Company Name**  
**RFQ No.: 2025-04-056**  
**PR No.: 2025-04-0056**  
**PHILGEPS Reference No.: 11995958**
- Delivery period must be at least within **seven (7) calendar days** upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

**HERBERT D. PEREZ**  
BAC Chairperson

PLEASE QUOTE: <b>PER LOT / PER ITEM</b>				<b>SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX</b>			
<b>ITEM NO.</b>	<b>ITEM DESCRIPTION</b> (Item Name & Technical Specifications)	<b>QTY.</b>	<b>UNIT</b>	<b>FINANCIAL PROPOSAL</b> (Indicate the Price Offer)		<b>TECHNICAL PROPOSAL</b> (Indicate Brand/ Model Offer)	
<b>Request For Quotation for the Procurement of Foods for the conduct of Master Teacher Professional Development Program 2.0 (MTPDP 2.0) (Activity Request#AR-2025-D6473-00027)</b>				<b>Unit Price</b>	<b>Total Price</b>	<b>Yes</b>	<b>No</b>
1	Day 1: AM Snack: Ginataang Mais, Toasted Siopao, and Calamansi Juice	32	pax				
2	Day 1 Lunch: Tinolang Manok, Beef Kare-Kare, Laing, Crispy Tilapia, Steamed Rice, Leche Flan, PineOrange Juice can	32	pax				
3	Day 1 PM Snack: Batangas Lomi, Puto, Juice in can	32	pax				
4	Day 2 - Snacks AM Congee with Chicken Flakes and Egg, toasted bread, bottled Water	32	pax				
5	Day 2 - Lunch Rice, Baby Back ribs, Vegetable Kare Kare, Minanok, Sweetened Banana	32	pax				
6	Day 2 - Snacks PM Canton Sotanghon, Fried saba, juice in can	32	pax				
7	Day 3 - Snacks AM Puto Pao w/ salted egg, Baked mac, pineapple juice in can	32	pax				
8	Day 3 - Lunch Rice, Pork and Chicken Adobo, Pinakbet Special with Chicharon, Batchoy, Fruit Salad	32	pax				

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<b>Request For Quotation for the Procurement of Foods for the conduct of Master Teacher Professional Development Program 2.0 (MTPDP 2.0) (Activity Request#AR-2025-D6473-00027)</b>				Unit Price	Total Price	Yes	No
9	Day 3 - Snacks PM Bibingka, Palabok, Sago Gulaman	32	pax				
10	Day 4 - Snacks AM Dinuguan, Puto, Juice	32	pax				
11	Day 4 - Lunch Relyenong Bangus, Chopsuey with quail eggs, Chicken BBQ, Crab and Corn soup, Rice, Banana	32	pax				
12	Day 4 - Snacks PM Cheese Burger with french fries, Juice in can	32	pax				
13	Day 5 - Snacks AM Chicken Burger with fries, Juice	32	pax				
14	Day 5 Lunch Grilled Chicken Salad, Rice, Salmon Belly Sinigang, Pork Siomai, ponkan	32	pax				
15	Day 5 - Snacks PM Gourmet Burger with lettuce, tomato, and cheese, juice in can	32	pax				
16	Day 6 - Snacks AM Chicken Mami with Egg, Puto, Bottled Water	32	pax				
17	Day 6 - Lunch Rice, Crispy Binagoongan Porkchop w/ eggplant, Teriyaki Chicken, Molo Soup, Buko salad	32	pax				
18	Day 6 - Snacks PM Empanada, Pansit lucban, Four season juice in can  INCLUSIONS: Day 1-6: Air-conditioned venue for plenary and writeshop, sound system, LCD overhead projector, projector screen, movable tables for group writing-workshop, strong wifi connection for 40 pax in training hall, coffee table with overflowing supply of chocolate, coffee, sugar and creamer, water dispenser with overflowing supply of water, Tarpaulin with Details of Training-Workshop, Buffer for 3 for Top Management, Token for 10 Resource Speakers/Facilitators	32	pax				
<b>TOTAL</b>							
Date of Event		<b>June 2-7, 2025</b>					
Purpose		<b>Procurement of Foods for the conduct of Master Teacher Professional Development Program 2.0 (MTPDP 2.0)</b>					

**SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION**

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipts of the Notice of Award.

**CANVASSEER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Company Tel./Fax/Mobile No.

\_\_\_\_\_  
Company Tax Identification No. (TIN)

\_\_\_\_\_  
Date